

Artist(s) & Base Gallery Agreement: As for the Individual or Group Exhibit:

1. This exhibit will have duration of 6-8 weeks, as of the night of debut.
2. The exhibits will occur in periods to be determined according to the base gallery's annual agenda, and will obligatorily have to obey a minimum period of 3 months prior to the date of Opening.
3. The commissioning to Base Gallery will be 40%;
4. During this period, Base Gallery and the Artist(s) will be dedicated to making up an Exhibit in compliance with the curatorial and commercial criteria of the exhibit.

Base Gallery's Obligations:

Additionally to the temporary management of the works, as described above, base gallery will be responsible for the following items:

1. Providing the Gallery's Mailing List.
2. Contracting and managing the services of a graphic designer for the development of the exhibit promotional material.
3. Costs related to production, development, eblast and/or printing of the invitations of the individual exhibit.
4. Organization and promotion of the Opening Night.
5. Contracting and managing the works of a critic and/or art professional to develop articles related to the exhibit.
6. Physical and/or electronic (e-mail) distribution of invitations and press-releases.
7. Elaborating the layout of the exhibit in the base gallery's facilities.
8. Scheduling eventual interviews and/or press-conferences of the Artist(s) with the local media.
9. Divulging the exhibit through the base gallery's e-Newsletter/eblast.
10. Coordinating the assembly and disassembly works of the exhibit.

The Artist and/or his/her Agent will be responsible for the following items:

- a. Transport and insurance of the works from the origin to the base gallery and from the base gallery to the destination, with a minimum of three days advance to the opening date.
- b. Personal transportation and/or transportation of the Artist's agent(s) or companion(s) to Missouri and surrounding areas.
- c. Personal lodging and expenses in Missouri and surrounding areas.
- d. Delivery of the works, duly finished and prepared to be exhibited at the base gallery.
- e. Providing the gallery with curriculum vitae, promotional and divulgation material, copies of critic articles and printed or electronic material referred to the Artist(s)' works, photographs of works shown in other Exhibits, and any other material that may enhance the divulgation of the exhibit by the base gallery.
- f. Set of professional photographs of the works to be shown in electronic files (e-files), to be used in the production of the divulgation/promotional material.

artist signature

gallery director signature